

Welcome to Shepherd of the Hills Lutheran Preschool!

Dear Parents,

May 10th, 2018

We are very excited about the upcoming year and we are thrilled to be working with you and your child! We wanted to let you know about a couple of important items for next year. First, we have included our calendar for the 2018-2019 school year. Please note that the shaded days are holidays or vacations when we will not meet. Please try to have your child present every day of school, because every day is an opportunity for your child to grow and learn.

Secondly, **every child must have all enrollment paperwork completed before they will be allowed to attend their first day.** This is a strict Colorado licensing requirement. Here is a list of all the documents we will need to have in order for your child to start school:

- ✓ **Completed Application**
- ✓ **Birth Certificate**
- ✓ **Emergency Blue Card** (Please fill out every applicable line. We will need the address and phone numbers to your doctor/hospital and anyone you list in your emergency contacts or the card will be returned to you for full completion.)
- ✓ **General Health Form** – completed by the child's physician (Children must be seen by a doctor each year. All paperwork is only good for one year from the date of their last exam.)
- ✓ **Immunization Records or Official Exemption Letter** – Please use an approved CDPHE (Colorado Dept. of Public Health and Environment) form. One is provided for you, or you may receive one from your child's physician. (Children must be up to date on their immunizations to attend preschool.)
- ✓ **Sunscreen Permission Form**

Some of these documents are included in this packet. They are also available for download on our website. If you have any questions regarding any paperwork, please call us at school at 353.6582.

Next, it's time to shop! Our school supply lists for Preschool (3-4 year-olds) and Pre-Kindergarten (4-5 year-olds) is included. Please bring the items to school by Parent Orientation Night or Back-to-School Day. Please note that some of the supplies will be community supplies. Everyone will help contribute to help fill our classrooms with everything we need.

Our **Parent Orientation Night** will take place on Monday, July 30th at 6:30pm. This is an important, **parents-only** night, designed to help you prepare to be a preschool parent. Please bring any enrollment paperwork that you have not yet submitted. **Your first month's tuition will be due that night.**

King Soopers \$10 Reloadable Scrip Gift Cards will also be available to purchase that night. The gift cards are a great and easy way to raise money for the preschool while you are doing your regular shopping. Please consider purchasing a gift card that night. Mark your calendar and please plan on attending!

Finally, our **Back-to-School Day** will be on Thursday, August 16th from 10:00 – 11:30am. This will be a great chance for you and your child to see the classroom, meet some new friends and get rid of any jitters you or your child may have about starting school. You may come at any time during the hour and a half and stay as long as you like.

We hope you have a safe and enjoyable summer! Please feel free to call us if you have any questions 970.353.6582. We look forward to seeing you soon!

Karen Schott, Preschool Teacher/Director

Important Dates to Remember

Parent Orientation Night – Monday, July 30th @ 6:30pm

Back-to-School Day, Thursday, August 16th 10:00 – 11:30am

Pre-Kindergarten First Day of School – August 22nd

Preschool First Day of School – August 23rd



Shepherd of the Hills Lutheran Preschool Supply List 2018-2019

Mrs. Schott's Preschool (3-4 year-olds)

Community Supplies (You do not need to label these items. Brand names are requested because they last longer and colors are truer.)

- 1 box of Kleenex
- 2 rolls of Paper Towels
- 1 64oz. refill of **Clear Soft Soap** Hand Soap
- 2 packages of Dixie 5 oz. drinking cups (paper, please no plastic)

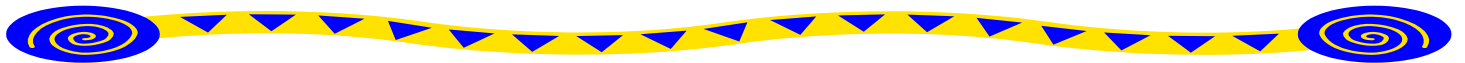


*Please label Backpack with your child's first and last name. Thanks!

- Backpack - **LARGE** enough to fit projects and show and tell

Optional Items

- Extra Healthy Snacks to keep on hand (wheat thins, goldfish, pretzels, etc.)
- Extra Drinks
- Stickers



Miss Elizabeth's Pre-Kindergarten & PreK+ (4-5 year-olds)

*Please label these items with your child's first and last name. Thanks!

- Backpack - **LARGE** enough to fit a spiral notebook and a folder
- Spiral notebook - wide ruled, 70 page
- 1 Folder with 2 pockets

Community Supplies (You do not need to label these items. Brand names are requested because they last longer and colors are truer.)

- 2 sheets of brown felt
- 2 packages of Dixie 5oz. drinking cups (paper, please no plastic)
- 2 rolls of paper towels
- 1 container of Clorox wipes

Optional Items:

- White paper lunch bags
- Extra Snacks: Bag of pretzels, Goldfish, Wheat Thins, Jug of juice or water
- Bag of assorted wrapped candy (i.e.: Smarties, Tootsie Rolls, Dum Dums)
- Felt in assorted colors