



March 5, 2018

Dear Shepherd of the Hills Friends,

We are very excited to begin Open Enrollment for our 2018-2019 school year! Enclosed in this packet is the Preschool Enrollment Application and our Preschool Parent Handbook. Please take the time to read over the Parent Handbook. If you have any questions, feel free to ask any one of our staff members.

To enroll your child for preschool, we will need the following:

- **Completed application**
- **Copy of your child's birth certificate** (unless currently enrolled)
(Your child must be 3 or 4 by August 15th, 2018, and fully potty-trained.)
- **Registration Fee of \$125.00**

*Additional paperwork will need to be on file before your child begins in August. This paperwork will be sent to you at the beginning of summer.

Thank you for considering our wonderful program. If you have any questions, you can call our preschool at 353-6582. We look forward to working with you in the coming year!

Karen Schott
Preschool Director/Teacher